



**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UIRL/F/48
Version	1/2023
Effective Date	01/02/2023
Equipment	GCMS / GC
Sample Serial No.	UIRL/

**ANALYTICAL CHEMISTRY LABORATORY
SAMPLE SUBMISSION FORM (INDUSTRY)**

General Rules and Requirements:

1. All information provided should be true
2. Booking will be notified/updated by email
3. Booking procedure
 - a. Submit the complete application form to UIRL Sample Acceptance Counter
 - b. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
 - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk to the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - b. **The remaining samples will be disposed of within a month after the analysis is completed.**
 - c. Only samples that were ready to be analyzed were accepted by the lab
5. All enquiries regarding **GC-MS/GC** should be forwarded to the Science Officer (Mrs Norzubaidha Ismail, email: norzubaidha@utm.my, / Assistant Science Officer, Ms Siti Nurul Aini Asbullah, email: snurulaini@utm.my, tel: 07-5557720) or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS						
Name of Applicant						
Hand Phone No						
Email						
Department/Division						
Signature & Official Stamp						
*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities						
2. COMPANY DETAILS						
Name						
Registration No.						
Address						
Telephone No.						
Email						
Mode of Payment		<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Invoice	<input type="checkbox"/> Fast Lane	
3. SAMPLE INFORMATION						
No. of Sample						
Name of Sample						
No. of Estimated Compound						
Name & Molecular Formula of Each Estimated Compound						
Boiling Point (°C)						
Sample Properties		<input type="checkbox"/> Toxic	<input type="checkbox"/> Carcinogenic	<input type="checkbox"/> Normal		
4. ANALYSIS INFORMATION <i>(please attach the copy of referred journal)</i> Capillary Column Provided : GC (Elite 5) GCMS (Elite 5 MS)						
Carrier Gas (Helium) Rate (mL/min)			Injection Volume (µl)			
Injection Method (Split / Splitless)			Detector Temperature (°C)			
Injector Temperature (°C)		Interface Temperature (°C)		Ion Source Temperature (°C)		
Temperature Program		Initial Temp	_____ °C for _____ min	Rate (°C/min)	Final Temp	_____ °C for _____ min