



**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UIRL/F/61
Version	1/2023
Effective Date	01/02/2023
Equipment	LASER WRITER
Sample Serial No.	

**MICRO/NANO FABRICATION AND MACHINING LABORATORY
SAMPLE SUBMISSION FORM (INDUSTRY)**

General Rules and Requirements:

- All information provided should be true
- Booking will be notified/updated by email
- Booking procedure
 - Submit the completed application form to UIRL Sample Acceptance Counter
 - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
- Sample Condition & Preparation
 - Samples preparation need to be done by applicant before submission
 - PPMU has the right to cancel any analysis if the sample is suspected to have high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - The remaining samples will be disposed of within a month after analysis is completed.**
- All enquiries regarding the **LASER WRITER** should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin, email: nurnazmin@utm.my, or Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain, m.sulaiman@utm.my, tel: 07-557729) or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS

Name of Applicant	
Hand Phone No	
Email	
Department/Division	
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities

2. COMPANY DETAILS

Name	
Registration No.	
Address	
Telephone No.	
Email	
Mode of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> EFT <input type="checkbox"/> Invoice <input type="checkbox"/> Fast Lane

3. SAMPLE INFORMATION

Total No. of Sample				
Name of Sample				
Sample Information				
Solvent				
Time	In		Hour	
	Out		Minute	
Remarks				