

 UTM UNIVERSITI TEKNOLOGI MALAYSIA	PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)	Form Num.	UURL/F/112
		Revision No.	1/2023
		Effective Date	01/02/2023
		Equipment	METALLURGICAL MICROSCOPE
		Sample Serial No.	UURL/
MICROSCOPY & IMAGING LABORATORY			
SAMPLE SUBMISSION FORM (INDUSTRY)			

General Rules and Requirements:

1. All information provided should be true.
2. Booking will be notified/updated by email.
3. Booking procedure
 - a. Submit the complete application form to UURL Sample Acceptance Counter.
 - b. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
 - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damage will be borne by the customer.**
 - b. **The remaining samples will be disposed of within a month after analysis is completed.**
5. All inquiries regarding **METALLURGICAL MICROSCOPE** should be forwarded to the Assistant Science Officer (Mrs. Norshilyla Binti Mohd Jailani, email: norshilyla@utm.my, tel.: 07-561 0267, Miss. Anis Asyikin Binti Sukari, email: anis.syikin@utm.my, tel.: 07-561 0268) or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS									
Name of Applicant									
Hand Phone No.									
Email									
Department/Division									
Signature & Official Stamp		*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities.							
2. COMPANY DETAILS									
Name									
Registration No.									
Address									
Telephone No.									
Email									
Mode of Payment		Cash		EFT		Invoice		Fast Lane	
3. SAMPLE INFORMATION									
Type of Sample		Powder		Solid		Bulk		Gel	
Name of Sample									
No. of Sample									
Sample Properties		Normal		Toxic		Carcinogenic			
Already Done Sample Preparation		Yes		No					
Magnification to be Used		5X		10X		20X		50X	
Testing Required		EFI		MIA		MEASUREMENT			
Result Information		Full Report				Workbook			
Description / Notes									