



**PUSAT PENGURUSAN MAKMAL  
UNIVERSITI (PPMU)**

Form Num.	UIRL/F/128
Version	1/2023
Effective Date	01/02/2023
Equipment	MICRO EDM
Sample Serial No.	

**MICRO/NANO FABRICATION & MACHINING LABORATORY**

**SAMPLE SUBMISSION FORM (INDUSTRY)**

**General Rules and Requirements:**

- All information provided should be true
- Booking will be notified/updated by email
- Booking procedure
  - Submit the completed application form to UIRL Sample Acceptance Counter
  - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
- Sample Condition & Preparation
  - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk to the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
  - The remaining samples will be disposed of within a month after the analysis is completed.**
- All enquiries regarding **MICRO EDM** should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin, email: [nurnazmin@utm.my](mailto:nurnazmin@utm.my), or Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain, [m.sulaiman@utm.my](mailto:m.sulaiman@utm.my), tel: 07-557729) or visit our website at [ppmu.utm.my](http://ppmu.utm.my).

**1. APPLICANT'S PERSONAL PARTICULARS**

Name of Applicant	
Hand Phone No.	
Email	
Department/Division	
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities

**2. COMPANY DETAILS**

Name	
Registration No.	
Address	
Telephone No.	
Email	
Mode of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> EFT <input type="checkbox"/> Invoice <input type="checkbox"/> Fast Lane

**3. SAMPLE INFORMATION**

Sample Thickness		
Area for Sample Can Move (CNC Coding)		
Mounting Sample		
Sample Information		
Solvent, if any		
Time	In	Hour
	Out	Minute
Remarks		