



**PUSAT PENGURUSAN MAKMAL  
UNIVERSITI (PPMU)**

Form Num.	UURL/F/85
Version	1/2023
Effective Date	01/02/2023
Equipment	PCB PLOTTER
Sample Serial No.	

**MICRO/NANO FABRICATION AND MACHINING LABORATORY**

**SAMPLE SUBMISSION FORM (INDUSTRY)**

**General Rules and Requirements:**

- All information provided should be true
- Booking will be notified/updated by email
- Booking procedure
  - Submit the completed application form to UURL Sample Acceptance Counter
  - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
- Sample Condition & Preparation
  - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
  - The remaining samples will be disposed of within a month after analysis is completed.**
- All enquiries regarding **PCB PLOTTER** should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin, email: [nurnazmin@utm.my](mailto:nurnazmin@utm.my) or Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain, email: [m.sulaiman@utm.my](mailto:m.sulaiman@utm.my), tel: 07-5557729) or visit our website at [ppmu.utm.my](http://ppmu.utm.my).

**1. APPLICANT'S PERSONAL PARTICULARS**

Name of Applicant	
Hand Phone No.	
Email	
Department/Division	
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities

**2. COMPANY DETAILS**

Name	
Registration No.	
Address	
Telephone No.	
Email	
Mode of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> EFT <input type="checkbox"/> Invoice <input type="checkbox"/> Fast Lane

**3. SAMPLE & ANALYSIS INFORMATION**

Total No. of Sample/Model				
Design Format				
Model Material	Single Layer		Double Layer	
PCB Design Setting	PCB Size	/inc	Width(normal 0.4)	/mm
	Time	Hour/Min	Copies	/pcs
Remarks	(etching is not provided ) ( all pcb format should be in Gerber file )			