



**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UIRL/F/104
Version	1/2023
Effective Date	01/02/2023
Equipment	SPIN COATER
Sample Serial No.	

**MICRO/NANO FABRICATION AND MACHINING LABORATORY
SAMPLE SUBMISSION FORM (INDUSTRY)**

General Rules and Requirements:

- All information provided should be true
- Booking will be notified/updated by email
- Booking procedure
 - Submit the completed application form to UIRL Sample Acceptance Counter
 - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
- Sample Condition & Preparation
 - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - The remaining samples will be disposed of within a month after analysis is completed.**
- All enquiries regarding **SPIN COATER** should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin, email: nurnazmin@utm.my) or Assistant Engineer (Mr Muhammad Sulaiman Muhammad Zain, email: m.sulaiman@utm.my, tel: 07-5557729) or visit our website at ppmu.utm.my .

1. APPLICANT'S PERSONAL PARTICULARS

Name of Applicant	
Hand Phone No	
Email	
Department/Division	
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities

2. COMPANY DETAILS

Name	
Registration No.	
Address	
Telephone No.	
Email	
Mode of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> EFT <input type="checkbox"/> Invoice <input type="checkbox"/> Fast Lane

3. SAMPLE INFORMATION

Total No. of Sample				
Sample Information				
Solvent Used				
Time	In		Hour	
	Out		Minute	
Remarks				