

 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN MAKMAL          UNIVERSITI (PPMU)</b>	Form Num.	UIRL/F/18
		Revision No	1/2023
		Effective Date	01/02/2023
		Equipment	ULTRACENTRIFUGE
		Sample Serial No.	
<b>PARTICLE SIZE ANALYZER LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM</b>			

**General Rules and Requirements:**

1. All information provided should be true
2. Booking will be notified/updated by email or phone
3. Booking procedure
  - a. Complete the application form including valid research vote number
  - b. Submit the completed application form to UIRL Sample Acceptance Counter
  - c. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price.**
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk to the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
  - b. **This instrument's maximum speed is 100,000rpm.**
  - c. **The remaining samples will be disposed of within a month after the analysis is completed.**
5. All inquiries regarding the **Ultracentrifuge** should be forwarded to the Assistant Engineer Ms. Athirah Hanis Maulat Dzulkapli (tel: 075557729/ 57735, email: [athirah@utm.my](mailto:athirah@utm.my)) or visit our website at [ppmu.utm.my](http://ppmu.utm.my)

1. APPLICANT'S PERSONAL PARTICULARS											
Name of Applicant											
Status of Applicant		Undergraduates		Master		PhD		Researcher			
Student Matric No.											
Faculty/ Department											
Hand Phone No. & Email											
2. SUPERVISOR DETAILS (for internal applicant and academic institution only)											
Name of Supervisor											
Staff ID No.											
Faculty/Department											
Hand Phone No.											
Email											
Mode of Payment		Cash		EFT		Log card		Invoice		Fast Lane	
*Payment using invoice		Research Vot No. (e.g.: QJ091600.24C3.01D32)									
		Balance of V29000									
Signature & Official Stamp		*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities									
3. SAMPLE INFORMATION											
No. of Sample											
Sample Label & Information											
Sample Type											
Solvent used											
Temperature (°C)											
Speed (RPM)											