



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UURL/F/110
Revision No.	1/2023
Effective Date	01/02/2023
Equipment	ULTRAMICROTOME
Sample Serial No.	

**MICROSCOPY & IMAGING LABORATORY
SAMPLE SUBMISSION FORM (INDUSTRY)**

General Rules and Requirements:

- All information provided should be true.
- Booking will be notified/updated by email.
- Booking procedure
 - Submit the complete application form to UURL Sample Acceptance Counter.
 - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price
- Sample Condition & Preparation
 - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damage will be borne by the customer.
 - The remaining samples will be disposed of within a month after analysis is completed.
- All inquiries regarding **ULTRAMICROTOME** should be forwarded to the Assistant Science Officer (Mrs. Norhazalina Haliba, email: nhazalina@utm.my, tel.: 07-561 0268) or Science Officer (Mrs. Nur Farhana Hasmoni, email: nurfarhana@utm.my, tel.: 07-555 7551) or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS							
Name of Applicant							
Hand Phone No							
Email							
Department/Division							
Signature & Official Stamp		*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities.					
2. COMPANY DETAIL							
Name							
Registration No.							
Address							
Telephone No.							
Email							
Mode of Payment		Cash		EFT		Invoice	Fast Lane
3. SAMPLE INFORMATION							
Type of Sample		Biology		Material			
Name of Sample							
No. of Sample							
Already Done Sample Fixation		Yes		No			
Thickness Required							
Staining Required		Yes	Types of staining: _____			No	
Description / Notes							