

 UTM UNIVERSITI TEKNOLOGI MALAYSIA	PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)	Form Num.	UURL/F/05
		Revision No.	1/2024
		Effective Date	01/03/2024
		Equipment	3D MICROSCOPE
		Sample Serial No.	UURL/
MICRONANO FABRICATION & MACHINING LABORATORY			
SAMPLE SUBMISSION FORM			

General Rules and Requirements:

1. All information provided should be true
2. Booking will be notified/updated by email
3. Booking procedure
 - a. Complete the application form including valid research vote number
 - b. Submit the completed application form to UURL Sample Acceptance Counter
 - c. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
 - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - b. **The remaining samples will be disposed of within a month after analysis is completed.**
5. All enquiries regarding **3D MICROSCOPE** should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin, email: nurnazmin@utm.my or Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain, email: m.sulaiman@utm.my, tel: 07-5557729) or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS											
Name of Applicant											
Status of Applicant		Undergraduates		Master		PhD		Research			
Student Matric No.											
Faculty/Department											
Hand Phone No. & Email											
2. SUPERVISOR DETAILS											
Name of Supervisor											
Staff ID No.											
Faculty/Department											
Hand Phone No.											
Email											
Mode of Payment		Cash		EFT		Logcard		Invoice		Fast Lane	
*Payment using invoice		Research Vot No. (e.g.: QJ091600.24C3.01D32)									
		Balance of V29000									
Signature & Official Stamp		*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities									
3. SAMPLE INFORMATION											
Type of Samples		Powder		Solid		Bulk		Gel			
Sample ID											
No. of Samples											
Sample Properties		Normal		Toxic		Carcinogenic					
Types of 3D Profiling		Confocal		Interferometry							
Type of 3D Image Measurement		Clean		Profile		Histogram					
Parameter required (eg : Sq, Sa, Sz etc)											
Remarks / Notes											