UTM UNIVERSITI TEKNOLOGI MALAYSIA	PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)	Form Num.	UIRL/F/122
		Version	1/2024
		Effective Date	01/03/2024
		Equipment	Atomic Force Microscope (AFM)
		Sample Serial No.	UIRL/

X-RAY & THERMAL ANALYSIS LABORATORY

SAMPLE SUBMISSION FORM (INDUSTRY)

General Rules and Requirements:

1. All information provided should be true
2. Booking will be notified/updated by email
3. Booking procedure
   a. Complete the application form including company details.
   b. Submit the completed application form to UIRL Sample Acceptance Counter
   c. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
   a. PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.
   b. The sample's size for solid samples must be not more than 2 cm X 2 cm and have thickness below 3mm.
   c. The remaining samples will be disposed of within a month after analysis is completed.
5. All inquiries regarding **AFM** should be forwarded to the Assistant Science Officer, Mrs. Nur Syakirah binti Mohd Noh, n.syakirah@utm.my or Assistant Science Officer, Mrs. Nur Syamimi binti Md Lasim, nursyamimi.mdlasim@utm.my, tel: 07-5557786, or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS	
Name of Applicant	
Hand Phone No.	
Email	
Department / Division	
Signature & Official Stamp	***A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities.**

2. COMPANY DETAILS								
Name								
Registration No.								
Address								
Telephone No.								
Email								
Mode of payment		**Cash**		**EFT**		**Invoice**		**Fast Lane**

3. SAMPLE INFORMATION				
Number of Sample				
Name of Sample				
Sample Label				
Sample Type		**Solid**		**Liquid** *(Please refer PIC)*
Mode of AFM Operation		**Tapping**		**Contact**
***Scan Size** (1-100 µm)	_____ µm			
Return sample		**Yes**		**No**
Note: Important to fill in the scan size and attach references for the expected result.				