

 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN MAKMAL          UNIVERSITI (PPMU)</b>	Form Num.	UIRL/F/53
		Version	1/2023
		Effective Date	01/02/2023
		Equipment	EAVM
		Sample Serial No.	UIRL/
<b>SURFACE SCIENCE LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM (INDUSTRY)</b>			

**General Rules and Requirements:**

1. All information provided should be true
2. Booking will be notified/updated by email
3. Booking procedure
  - a. Submit the complete application form to UIRL Sample Acceptance Counter.
  - b. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price.**
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
  - b. **The remaining samples will be disposed of within a month after analysis is completed.**
  - c. Only samples that were ready to be analyzed were accepted by the lab.
5. All inquiries regarding **CHNS** should be forwarded to the Assistant Engineer, Mr Amirul Amin Khir Anuar, email: [amirulamin@utm.my](mailto:amirulamin@utm.my) or Assistant Science Officer, Ms Siti Nurul Aini Asbullah, email: [snurulaini@utm.my](mailto:snurulaini@utm.my), tel: 07-5557720 or visit our website at [ppmu.utm.my](http://ppmu.utm.my).

1. APPLICANT'S PERSONAL PARTICULARS				
Name of Applicant				
Hand Phone No				
Email				
Department/Division				
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities			
2. COMPANY DETAILS				
Name				
Registration No.				
Address				
Telephone No.				
Email				
Mode of Payment	<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Invoice	<input type="checkbox"/> Fast Lane
3. SAMPLE INFORMATION				
Name of Sample				
Type of Sample	<input type="checkbox"/> Liquid	<input type="checkbox"/> *Powder	<input type="checkbox"/> Solid	<input type="checkbox"/> Gel
	* Samples must be dried and homogenized			
No. of Samples Submitted				
Sample i.d/Labels				
Test Required	Determination percentage of Carbon, Hydrogen, Nitrogen and Sulfur (CHNS) Test Method : <input type="checkbox"/> BS EN ISO 16948:2015(Solid Biofuels) <input type="checkbox"/> Elementar Vario Micro Cube			