



**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UURL/F/39
Version	1/2023
Effective Date	01/02/2023
Equipment	EAVM
Sample Serial No.	UURL/

**SURFACE SCIENCE LABORATORY
SAMPLE SUBMISSION FORM**

General Rules and Requirements:

- All information provided should be true
- Booking will be notified/updated by email
- Booking procedure
 - Complete the application form including a valid research vote number.
 - Submit the complete application form to UURL Sample Acceptance Counter.
 - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price.**
- Sample Condition & Preparation
 - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - The remaining samples will be disposed of within a month after analysis is completed.**
 - Only samples that were ready to be analyzed were accepted by the lab.
- All inquiries regarding **CHNS** should be forwarded to the Assistant Engineer, Mr Amirul Amin Khir Anuar, email: amirulamin@utm.my or Assistant Science Officer, Ms Siti Nurul Aini Asbullah, email: snurulaini@utm.my, tel: 07-5557720 or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS

Name of Applicant					
Status of Applicant	<input type="checkbox"/> Undergraduates	<input type="checkbox"/> Master	<input type="checkbox"/> PhD	<input type="checkbox"/>	<input type="checkbox"/> Research
Student Matric No.					
Faculty/ Department					
Hand Phone No.					
Email					

2. SUPERVISOR DETAILS

Name of Supervisor					
UTM Staff ID No.					
Faculty/Department					
Hand Phone No.					
Email					
Mode of Payment	<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Log card	<input type="checkbox"/> Invoice	<input type="checkbox"/> Fast Lane
Payment using Invoice	Research Vot No. (e.g.: Q.J091600.24C3.01D32)				
	Balance of V29000				
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities				

3. SAMPLE INFORMATION

Name of Sample					
Type of Sample	<input type="checkbox"/> Liquid	<input type="checkbox"/> *Powder	<input type="checkbox"/> Solid	<input type="checkbox"/> Gel	
* Samples must be dried and homogenized					
No. of Samples Submitted					
Sample i.d/Labels					
Test Required	Determination percentage of Carbon, Hydrogen, Nitrogen and Sulfur (CHNS) Test Method : <input type="checkbox"/> BS EN ISO 16948:2015(Solid Biofuels) <input type="checkbox"/> Elementar Vario Micro Cube				