

 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN MAKMAL          UNIVERSITI (PPMU)</b>	Form Num.	UURL/F/173
		Version	1/2024
		Effective Date	01/03/2024
		Equipment	DIWATER
		Sample Serial No.	UURL/
<b>SAMPLE PREPARATION LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM</b>			

**General Rules and Requirement:**

1. All information provided should be true.
2. Booking will be notified/updated by email.
3. Booking procedure
  - a. Complete the application form including a valid research vote number.
  - b. Submit the complete application form to UURL Sample Acceptance Counter.
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any submission if the request is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the collection. The cost of damages will be borne by the customer.**
5. All inquiries regarding **DIWATER** should be forwarded to the email [uirl-chemanalysis@utm.my](mailto:uirl-chemanalysis@utm.my), tel: 07-5557720 or visit our website at [ppmu.utm.my](http://ppmu.utm.my).

1. APPLICANT'S PERSONAL PARTICULARS							
Name of Applicant							
Status of Applicant		<input type="checkbox"/> Undergrad	<input type="checkbox"/> Master	<input type="checkbox"/> PhD	<input type="checkbox"/> Research		
Student Matric No.							
Faculty/ Department							
Hand Phone No. & Email							
2. SUPERVISOR DETAILS (for internal applicant and academic institution only)							
Name of Supervisor							
Staff ID No.							
Faculty/Department							
Hand Phone No.							
Email							
Mode of Payment		<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Log card	<input type="checkbox"/> Invoice		
Payment using Invoice		Research Vot No. (e.g.: Q.J091600.24C3.01D32)					
		Balance of V29000					
Signature & Official Stamp		*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities					
3. REQUEST INFORMATION							
Liters Required		*Requester must bring your own container to collect the water.					