

 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN MAKMAL          UNIVERSITI (PPMU)</b>	Form Num.	UURL/F/04
		Revision No.	1/2024
		Effective Date	01/03/2024
		Equipment	HRTEM 120 kV
		Sample Serial No.	UURL/
<b>MICROSCOPY &amp; IMAGING LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM</b>			

**General Rules and Requirements:**

- All information provided should be true.
- Booking will be notified/updated by email.
- Booking procedure
  - Complete the application form including valid research vote number.
  - Submit the complete application form to UURL Sample Acceptance Counter.
  - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
- Sample Condition & Preparation
  - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damage will be borne by the customer.**
  - The remaining samples will be disposed of within a month after analysis is completed.**
- All inquiries regarding **HRTEM120kV** should be forwarded to the Assistant Science Officer (Mrs. Norhazalina Haliba, email: [nhazalina@utm.my](mailto:nhazalina@utm.my), tel.: 07-561 0268) / (Mrs. Norshilyla Mohd Jailani, email: [norshilyla@utm.my](mailto:norshilyla@utm.my), tel.: 07-561 0267) or visit our website at [pomu.utm.my](http://pomu.utm.my).

1. APPLICANT'S PERSONAL PARTICULARS										
Name of Applicant										
Status of Applicant	<input type="checkbox"/>	Undergraduate	<input type="checkbox"/>	Master	<input type="checkbox"/>	PhD	<input type="checkbox"/>	Research	<input type="checkbox"/>	
Student Matric No.										
Faculty/Department										
Hand Phone No. & Email										
2. SUPERVISOR DETAILS <i>(for internal applicant and academic institution only)</i>										
Name of Supervisor										
Staff ID No.										
Faculty/Department										
Hand Phone No.										
Email										
Mode of Payment	<input type="checkbox"/>	Cash	<input type="checkbox"/>	EFT	<input type="checkbox"/>	Log card	<input type="checkbox"/>	Invoice	<input type="checkbox"/>	Fast Lane
*Payment using invoice	Research Vot No. (eg: QJ091600.24C3.01D32)									
	Balance of V29000									
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities.									
3. SAMPLE INFORMATION										
Category of Sample	<input type="checkbox"/>	Biology	<input type="checkbox"/>	Material						
Number of Sample										
Name of Sample										
Type of Sample	<input type="checkbox"/>	Powder	<input type="checkbox"/>	Liquid	<input type="checkbox"/>	Solid				
Already Done Sample Preparation	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No						
Test Required	<input type="checkbox"/>	TEM Imaging	<input type="checkbox"/>	SAED						