



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

**PUSAT PENGURUSAN MAKMAL
UNIVERSITI (PPMU)**

Form Num.	UIRL/F/36
Version	1/2024
Effective Date	01/03/2024
Equipment	ICPMSMS
Sample Serial No.	UIRL/

**ANALYTICAL CHEMISTRY LABORATORY
SAMPLE SUBMISSION FORM**

General Rules and Requirements:

- All information provided should be true
- Booking will be notified/updated by email
- Booking procedure
 - Complete the application form including a valid research vote number.
 - Submit the complete application form to UIRL Sample Acceptance Counter
- Sample Condition & Preparation
 - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.
 - The remaining samples will be disposed of within a month after analysis is completed.
- All enquiries regarding ICPMSMS should be forwarded to the Ms. Siti Nurul Aini Asbullah, email: snurulaini@utm.my or Mrs. Nurleyana Salleh nurleyana@utm.my, tel: 07-5557720 or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS															
Name of Applicant															
Status of Applicant															
			Undergraduates						Master						
									PhD						
Student Matric No.															
Faculty/ Department/Organization															
Hand Phone No. & Email															
2. SUPERVISOR DETAILS (for internal applicant and academic institution only)															
Name of Supervisor															
Staff ID No.															
Faculty/Department															
Hand Phone No.															
Email															
Mode of Payment															
			Cash						EFT						
									Log card						
												Invoice			
												Fast Lane			
*Payment using Invoice															
Research Vot No. (e.g.: Q.J091600.24C3.01D32)															
Balance of V29000															
Signature & Official Stamp															
*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities															
3. SAMPLE INFORMATION (ICPMSMS)															
No. of Sample															
Name of Sample (as labeled on sample)															
Sample Properties															
				Toxic								Carcinogenic			
												Normal			
Digestion of Sample (Already Digest?)															
				Yes								No (Please Fill in MOD form)			
												No Need			
Standard 2															
Ce		Dy		Er		Eu		Gd		Ho		La		Lu	
Nd		Pr		Sm		Sc		Tb		Th		Tm		Y	
Yb															
Standard 3															
Ba		Be		Bi		Cd		Ca		Cs		Cr		Co	
Cu		Ga		In		Fe		Pb		Li		Mg		Mn	
Ni		As		K		Rb		Se		Ag		Na		Sr	
Tl		V		Zn		Al		Hg		U					
Standard 4															
Au		Ir		Pd		Pt		Rh		Ru		Te		Sn	
Sb		Hf													
Standard 5															
Nb		Re		Ta		Ti		W		B		Ge		Zr	
P		Mo		S		Si									
Estimated Concentration Level															
				ppb								ppt			