

 UTM UNIVERSITI TEKNOLOGI MALAYSIA	PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)	Form Num.	UURL/F/128
		Version	1/2024
		Effective Date	01/03/2024
		Equipment	MICRO EDM
		Sample Serial No.	UURL/
MICRONANO FABRICATION & MACHINING LABORATORY			
SAMPLE SUBMISSION FORM (INDUSTRY)			

General Rules and Requirements:

1. All information provided should be true
2. Booking will be notified/updated by email
3. Booking procedure
 - a. Submit the completed application form to UURL Sample Acceptance Counter
 - b. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
 - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk to the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - b. **The remaining samples will be disposed of within a month after the analysis is completed.**
5. All enquiries regarding **MICRO EDM** should be forwarded to the Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain, (m.sulaiman@utm.my, tel: 07-557729) or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS						
Name of Applicant						
Hand Phone No.						
Email						
Department/Division						
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities					
2. COMPANY DETAILS						
Name						
Registration No.						
Address						
Telephone No.						
Email						
Mode of Payment	<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Invoice	<input type="checkbox"/> Fast Lane		
3. SAMPLE INFORMATION						
Sample Thickness						
Area for Sample Can Move (CNC Coding)						
Mounting Sample						
Sample Information						
Solvent, if any						
Time	In		Hour			
	Out		Minute			
Remarks						