

 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN MAKMAL          UNIVERSITI (PPMU)</b>	Form Num.	UIRL/F/139
		Version	1/2024
		Effective Date	01/03/2024
		Equipment	OVEN
		Sample Serial No.	UIRL/
<b>SURFACE SCIENCE LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM (INDUSTRY)</b>			

**General Rules and Requirements:**

1. All information provided should be true.
2. Booking will be notified/updated by email.
3. Booking procedure
  - a. Submit the complete application form to UIRL Sample Acceptance Counter.
  - b. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
  - b. **The remaining samples will be disposed of within a month after analysis is completed.**
5. All inquiries regarding **OVEN** should be forwarded to the email [uir-chemanalysis@utm.my](mailto:uir-chemanalysis@utm.my), tel: 07-5557720 or visit our website at [ppmu.utm.my](http://ppmu.utm.my).

1. APPLICANT'S PERSONAL PARTICULARS						
Name of Applicant						
Hand Phone No						
Email						
Department/Division						
Name of Head of Department/Division						
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities					
2. COMPANY DETAILS						
Name						
Registration No.						
Address						
Telephone No.						
Email						
Mode of Payment	<input type="checkbox"/> Cash	<input type="checkbox"/>	<input type="checkbox"/> EFT	<input type="checkbox"/>	<input type="checkbox"/> Invoice	<input type="checkbox"/> Fast Lane
3. SAMPLE & ANALYSIS INFORMATION						
No. of Sample						
Name of Sample						
Sample Properties	<input type="checkbox"/> Toxic	<input type="checkbox"/>	<input type="checkbox"/> Carcinogenic	<input type="checkbox"/>	<input type="checkbox"/> Normal	<input type="checkbox"/>
Oven Setting	Time	min	Temperature	°C	Day	days
	Time	min	Temperature	°C	Day	days