

 UTM UNIVERSITI TEKNOLOGI MALAYSIA	PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)	Form Num.	UURL/F/165
		Version	1/2024
		Effective Date	01/03/2024
		Equipment	RAMAN LABRAM HR
		Sample Serial No.	UURL/
X-RAY & THERMAL ANALYSIS LABORATORY			
SAMPLE SUBMISSION FORM			

General Rules and Requirements:

1. All information provided should be true
2. Booking will be notified/updated by email
3. Booking procedure
 - a. Complete the application form including valid research Vot number
 - b. Submit the completed application form to UURL Sample Acceptance Counter
 - c. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
 - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - b. **The sample's size for solid samples must be not more than 2 cm X 2 cm**
 - c. **The remaining samples will be disposed of within a month after analysis is completed.**
5. All inquiries regarding **RAMAN LABRAM HR** should be forwarded to Science Officer, Mrs. Siti Zhahara binti Salleh, szhahara@utm.my or Assistant Engineer, Mr. Md Razali bin Rehat, mdrazali@utm.my or, tel: 07-5557786, or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS											
Name of Applicant											
Status of Applicant		<input type="checkbox"/>	Undergraduate		<input type="checkbox"/>	Master		<input type="checkbox"/>	PhD	<input type="checkbox"/>	Research
Student Matric No.											
Faculty / Department											
Hand Phone No. & Email											
2. SUPERVISOR DETAILS											
Name of Supervisor											
Staff ID No.											
Faculty / Department											
Hand Phone No.											
Email											
Mode of payment		<input type="checkbox"/>	Cash	<input type="checkbox"/>	EFT	<input type="checkbox"/>	Log Card	<input type="checkbox"/>	Invoice	<input type="checkbox"/>	Fast Lane
*Payment using invoice		Research Vot No. (e.g.: Q.J091600.24C3.01D32)									
		Balance of V29000									
Signature & Official Stamp		*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities.									
3. SAMPLE INFORMATION											
Number of Sample											
Name of Sample											
Sample Label											
Sample Type		<input type="checkbox"/>	Solid		<input type="checkbox"/>	Powder					
Measurement		<input type="checkbox"/>	RAMAN		<input type="checkbox"/>	Photoluminescence					
Wavelength		<input type="checkbox"/>	325nm		<input type="checkbox"/>	633nm					
Return sample		<input type="checkbox"/>	Yes		<input type="checkbox"/>	No					
<i>Note: Please attach references for the expected result.</i>											