

 UTM UNIVERSITI TEKNOLOGI MALAYSIA	PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)	Form Num.	UURL/F/155
		Revision No.	1/2024
		Effective Date	01/03/2024
		Equipment	SURFACE PROFILER
		Sample Serial No.	UURL/
MICRONANO FABRICATION & MACHINING LABORATORY			
SAMPLE SUBMISSION FORM			

General Rules and Requirements:

- All information provided should be true
- Booking will be notified/updated by email
- Booking procedure
 - Complete the application form including valid research vote number
 - Submit the completed application form to UURL Sample Acceptance Counter
 - Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
- Sample Condition & Preparation
 - PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer.**
 - The remaining samples will be disposed of within a month after analysis is completed.**
- All enquiries regarding **Surface Profiler** should be forwarded to the Science Officer (Mrs Nurnazmin Mohd Nordin, email: nurnazmin@utm.my & Asst. Science Officer, Mrs Siti Nor Asyiqin, email: sitiorasyiqin@utm.my, tel: 07-5557729) or visit our website at ppmu.utm.my.

1. APPLICANT'S PERSONAL PARTICULARS											
Name of Applicant											
Status of Applicant		<input type="checkbox"/> Undergraduates		<input type="checkbox"/> Master		<input type="checkbox"/> PhD		<input type="checkbox"/> Research			
Student Matric No.											
Faculty/Department											
Hand Phone No. & Email											
2. SUPERVISOR DETAILS											
Name of Supervisor											
Staff ID No.											
Faculty/Department											
Hand Phone No.											
Email											
Mode of Payment		<input type="checkbox"/> Cash		<input type="checkbox"/> EFT		<input type="checkbox"/> Logcard		<input type="checkbox"/> Invoice		<input type="checkbox"/> Fast Lane	
*Payment using invoice		Research Vot No. (e.g.: QJ091600.24C3.01D32)									
		Balance of V29000									
Signature & Official Stamp		*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities									
3. SAMPLE INFORMATION											
Type of samples		<input type="checkbox"/> Wafer		<input type="checkbox"/> Glass		<input type="checkbox"/> Plastic		<input type="checkbox"/> Metal			
Name of samples											
No. of samples											
Sample Thickness <small>(maximum 50mm)</small>											
Type of Measurement <small>(Max. Sample Thickness - 50mm)</small>		<input type="checkbox"/> Clean		<input type="checkbox"/> Profile		<input type="checkbox"/> 3D Mapping					
Parameter required <i>(Eg: Sq, Sa, Sz, Sp, Sv, Ssk, Sku.)</i>											
Remarks											