

 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN MAKMAL          UNIVERSITI (PPMU)</b>	Form Num.	UURL/F/160
		Revision No.	1/2024
		Effective Date	01/03/2024
		Equipment	VPSEM-EDX
		Sample Serial No.	UURL/
<b>MICROSCOPY &amp; IMAGING LABORATORY</b>			
<b>SAMPLE SUBMISSION FORM (INDUSTRY)</b>			

**General Rules and Requirements:**

1. All information provided should be true.
2. Booking will be notified/updated by email.
3. Booking procedure
  - a. Submit the complete application form to UURL Sample Acceptance Counter.
  - b. **Fast Lane is offered to non-UTM customers with an additional 50% charge from the normal price**
4. Sample Condition & Preparation
  - a. **PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damage will be borne by the customer.**
  - b. Only samples that ready to be analyzed were accepted by the lab.
  - c. **The remaining samples will be disposed of within a month after analysis is completed.**
5. All inquiries regarding VPSEM should be forwarded to Assistant Science Officer (Mrs. Anis Asyikin Sukari, email: [anis.asyikin@utm.my](mailto:anis.asyikin@utm.my) / Mrs Norhazalina Haliba, email: [@nhazalina@utm.my](mailto:@nhazalina@utm.my)) or visit our website at [ppmu.utm.my](http://ppmu.utm.my) | tel: 07-561 0268.

1. APPLICANT'S PERSONAL PARTICULARS					
Name of Applicant					
Hand Phone No.					
Email					
Department/Division					
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities.				
2. COMPANY DETAILS					
Name					
Registration No.					
Address					
Telephone No.					
Email					
Mode of Payment	<input type="checkbox"/> Cash	<input type="checkbox"/> EFT	<input type="checkbox"/> Invoice	<input type="checkbox"/> Fast Lane	
3. SAMPLE INFORMATION					
Type of samples	<input type="checkbox"/> Biology	<input type="checkbox"/> Material			
Name of samples					
No. of samples					
Sample Properties	<input type="checkbox"/> Normal	<input type="checkbox"/> Toxic	<input type="checkbox"/> Carcinogenic		
Already Done Sample Preparation	<input type="checkbox"/> Yes	<input type="checkbox"/> No	(Please refer to sample submission criteria)		
Test Required	<input type="checkbox"/> VPSEM	<input type="checkbox"/> EDX			
Type of EDX Testing	<input type="checkbox"/> Point & Id	<input type="checkbox"/> Line Scan	<input type="checkbox"/> Mapping		
EDX Result Information	<input type="checkbox"/> Atomic	<input type="checkbox"/> Weight			
Expected Element/ Chemical formula					
Description / Notes (Eg: Image magnification required etc.)					