

 UTM UNIVERSITI TEKNOLOGI MALAYSIA	PUSAT PENGURUSAN MAKMAL UNIVERSITI (PPMU)	Form Num.	UURL/F/107
		Version	1/2025
		Effective Date	08/01/2025
		Equipment	FIB FESEM-EDX
		Sample Serial No.	UURL/
		Page	1 of 2
DUAL BEAM MICROSCOPE (FIB-SEM) LABORATORY SAMPLE SUBMISSION FORM (INDUSTRY)			

General Rules and Requirements :

1.	All information provided should be true.
2.	Sample submission procedure.
	a. Complete the Sample Submission Form.
	b. For sample submission via walk-in : Submit the completed Sample Submission Form and samples to UURL Sample Acceptance Counter
	c. For sample submission via mail : Submit the completed Sample Submission Form and the samples. Samples must be packaged in a suitable container for courier delivery. The parcel should be addressed to the person in charge of the instrument, as it will be received directly by them.
3.	Fast lane is offered with an additional 50% charge from the normal price.
4.	For sample criteria and conditions, refer to UURL Sample Submission Criteria in the PPMU website at ppmu.utm.my .
5.	PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer. Posted samples will be received by laboratory personnel.
6.	Only samples that are ready to be analyzed are accepted by the lab.
7.	The remaining samples will be disposed of within a month after analysis is completed.
8.	Quotation will be provided upon request.
9.	Payment must be made within fourteen (14) working days after invoice is issued.
10.	Analysis duration is within fourteen (14) working days after receiving the samples.
11.	The laboratory will provide test results after the payment proof presented to the laboratory personnel.
12.	All inquiries regarding FIB FESEM-EDX should be forwarded to the Assistant Engineer (Mr. Al Azhari Amir Hatib, email: alazhari@utm.my , / Mr. Ahmad Safuan Borhan, email: a.safuan@utm.my) or visit our website at ppmu.utm.my tel: 07-561 0268.

***All pages must be submitted**

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DUAL BEAM MICROSCOPE (FIB-SEM) LABORATORY			
SAMPLE SUBMISSION FORM (INDUSTRY)			

Application Details :

1. APPLICANT'S PERSONAL PARTICULARS			
Name of Applicant			
Hand Phone No.			
Email			
Department/Division			
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities		
	I have read and agreed to the General Rules and Requirements		
2. COMPANY DETAILS			
Name			
Registration No.			
Address			
Telephone No.			
Email			
3. PAYMENT			
Method of Payment	<input type="checkbox"/>	UTM PayHub System	<input type="checkbox"/>
			Invoice
Mode of Service	<input type="checkbox"/>	Normal	<input type="checkbox"/>
			Fast Lane
4. SAMPLE & ANALYSIS INFORMATION			
Name of Sample			
Total Number of Sample/s			
Type of Sample	<input type="checkbox"/>	Powder	<input type="checkbox"/>
			Solid
			Invoice
Note : Samples must be dried and homogenized			
Sample Properties (Please tick (/))	<input type="checkbox"/>	Toxic	<input type="checkbox"/>
			Carcinogenic
			Others : _____
Sample ID/Labels			
Test Required	<input type="checkbox"/>	FIB	<input type="checkbox"/>
			FESEM
			EDX
			In house-method, UURL/STP/06 based on Manual for Energy
Type of FIB Testing	<input type="checkbox"/>	Milling	<input type="checkbox"/>
			Deposition
			Preparation of TEM Lamella
Type of EDX Testing	<input type="checkbox"/>	Point ID	<input type="checkbox"/>
			Linescan
			Mapping
EDX Result Information	<input type="checkbox"/>	Atomic	<input type="checkbox"/>
			Weight
Expected Elements / Chemical Formula			
Description / Notes (Eg: Image magnification required etc.)			