
 <b>UTM</b> UNIVERSITI TEKNOLOGI MALAYSIA	<b>PUSAT PENGURUSAN          MAKMAL UNIVERSITI (PPMU)</b>	<b>Form Num.</b>	<b>UURL/F/133</b>
		<b>Version</b>	<b>1/2025</b>
		<b>Effective Date</b>	<b>08/01/2025</b>
		<b>Equipment</b>	<b>PECVD</b>
		<b>Sample Serial No.</b>	<b>UURL/</b>
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<b>CLEANROOM</b>			
<b>SAMPLE SUBMISSION FORM (INDUSTRY)</b>			

**General Rules and Requirements:**

1.	All information provided should be true.
2.	Sample submission procedure.
	a. Complete the Sample Submission Form.
	b. For sample submission via walk-in : Submit the completed Sample Submission Form and samples to UURL Sample Acceptance Counter.
	c. For sample submission via mail : Submit the completed Sample Submission Form and the samples. Samples must be packaged in a suitable container for courier delivery. The parcel should be addressed to the person in charge of the instrument, as it will be received directly by them.
3.	Fast lane is offered with an additional 50% charge from the normal price.
4.	For sample criteria and conditions, refer to UURL Sample Submission Criteria in the PPMU website at ppmu.utm.my.
5.	PPMU has the right to cancel any analysis if the sample is suspected to have a high risk on the safety of the operator or can cause damage to the instrument during the analysis. The cost of damages will be borne by the customer. Posted samples will be received by laboratory personnel.
6.	Only samples that are ready to be analyzed are accepted by the lab.
7.	The remaining samples will be disposed of within a month after analysis is completed.
8.	Quotation will be provided upon request.
9.	Payment must be made within fourteen (14) working days after invoice is issued.
10.	Analysis duration is within fourteen (14) working days after receiving the samples.
11.	The laboratory will provide test results after the payment proof presented to the laboratory personnel.
12.	All enquiries regarding <b>PECVD</b> should be forwarded to the Science Officer (Assistant Engineer, Mr Muhammad Sulaiman Muhammad Zain, email: m.sulaiman@utm.my, tel: 07-5557729) or visit our website at ppmu.utm.my.

**\*All pages must be submitted**

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**Application details:**

1. APPLICANT'S PERSONAL PARTICULARS					
Name of Applicant					
Hand Phone No					
Email					
Department/Division					
Signature & Official Stamp	*A digital signature is not recommended. Any matters raised in the future are beyond our responsibilities				
		I have read and agreed to the General Rules and Requirements			
2. COMPANY DETAILS					
Name					
Registration No.					
Address					
Telephone No.					
Email					
3. PAYMENT					
Method of Payment		UTM PayHub System		Invoice	
Mode of Service		Normal		Fast Lane	
4. SAMPLE & ANALYSIS INFORMATION					
Total No. of Sample					
Sample Properties		TOXIC		CARCINOGENIC	OTHERS :.
Type/Name of Sample					
Recipe Input	Substrate Temp. (OC)		Working Pressure (mTorr)		Process Time (sec)



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**CLEANROOM**

**SAMPLE SUBMISSION FORM (INDUSTRY)**

	Stable Time (0C)	RF Power (W)				Purge Time (sec)
	Gases (sccm)					
	HiQ N <sub>2</sub>	Ar	N <sub>2</sub> O	NH <sub>3</sub>		
	GN <sub>2</sub>	SF <sub>6</sub>	SiH <sub>4</sub>	O <sub>2</sub>		
	He					
Solvent (ml)	SU-8 2002	SU-8 Developer	KMPR 1035	AZ IPS-6090 PR		
	SU-8 2010	Remover PG	AZ 1505 PR	AZ nLOF 2070 Negative Resist		
	SU-8 2075	AZ 40 XT – 11D	Isopropanol	Acetone		
	AZ 826 MIF Developer	Technistrip P1316	Ethanol			
Remarks						